



Republic of the Philippines
SOUTHERN LUZON STATE UNIVERSITY
Lucban, Quezon
(042) 540-6519

NOTICE TO PROCEED

STERLING INSURANCE COMPANY, INC.
Manila, City

Sir/Madam,

The attached Purchase Order No. 2024-11-0548 are already approved so NOTICE is given STERLING INSURANCE COMPANY, INC. for the purchase student insurance for 2025 requested by R. Salayo - LABORATORY SCHOOL with PR No. 2024-09-1921. Upon receipt of this Notice you are responsible to deliver the item / service under the terms & conditions of the Purchase Order & Contract of Procurement.

Please acknowledge receipt & acceptance of this notice by signing both copies in the space provided below. Keep one copy and return the other to this Office.

Truly yours,


FREDERICK T. VILLA, DT
University President

Acknowledge receipt of this Notice on : NOV 07 2024

Name of the Representative of the of the Bidder: STERLING INSURANCE COMPANY, INC.

Authorized Signature: 